



AMITY TECHNICAL PLACEMENT CENTRE

DELHI | GR. NOIDA | GURUGRAM | GWALIOR | JAIPUR | LUCKNOW | NOIDA

Sanjeev Datta Personality School **Campus Recruitment - 2019 Passing Out Batch**

Company Ref No.	HK19446
Company	Sanjeev Datta Personality School
Batch	2019 Passing Out Batch
Joining	June 2019
Date of Campus	Will be informed later
Job Title	Profile 1 : Business Development Executive Profile 2 : Personality Counsellor/ Advisor Profile 3 : Tele-calling Executive Profile 4 : Personality Skills Trainer
Eligible Degrees	Any Graduate / Post Graduate
Eligible Branches	All Branches
Location	Pitampura, Delhi
Compensation (CTC)	Profile 1 : INR 25,000 Per Month Profile 2 : INR 10,000 Per Month Profile 3 : INR 11,000 Per Month Profile 4 : INR 11,000 Per Month
Roles & Responsibilities	Profile 1 : 1. Identifying potential sales leads and markets. 2. Planning and preparing presentations. 3. Pitching services to potential clients (schools, colleges, private and public Organisations). 4. Maintaining good working relationships with clients. 5. Attending networking events and networking with both, complementing businesses and customers. Profile 2 : 1. Administrative leader to the team of trainers. 2. Explaining the course content, fee structure, methodology, and batch timings. 3. Interacting with the clients (and their guardians) regularly regarding their specific concerns. 4. Administering psychometric tools to understand client's abilities. 5. Recommending courses tailored to the client's requirements. 6. Mapping student performance and progress regularly. Profile 3 : 1. Communicating with clients regarding course inquiries (direct inquiries or leads received) telephonically. 2. Giving an overview of the course and fee structure.

	<p>3. Booking and coordinating appointments. 4. Handling digital communications.</p> <p>Profile 4 :</p> <ol style="list-style-type: none">1. Providing direction to the class in accordance with pre-prepared modules.2. Being mindful of the student's progress throughout the course of the program.3. Being sensitive to each student's individual needs.4. Making classes energetic and enjoyable.5. Ensuring students follow base instructions.6. Administrative functions including grading students, marking attendance and giving class reports to the coordinator.
How to Apply	<p>Interested and eligible students need to apply on the link given below latest by 7th March 2019 by 6:00 PM</p> <p>Click here to apply</p> <p>Late entries will be automatically deleted.</p>

My Best Wishes are with you!

Prof. Dr. Ajay Rana

Advisor